

Kortright Presbyterian Church—Guelph Ontario

Hiring

Coordinator of Youth Ministries —Permanent part-time (20 hours/ week)

Start date: September 2026

Kortright Presbyterian Church seeks a Coordinator of Youth Ministry to enable and equip youth to grow in their relationship with Jesus. The Coordinator forms and directs teams of leaders and helpers to focus on discipleship and community building among our junior youth (Grades 7-8) and senior youth (Grades 9-12) and to encourage their families.

The Coordinator takes the lead in helping our church foster relationships with youth at the church and in the Dovercliffe Park neighbourhood.

This role supports the implementation of Kortright's mission – "Rooted in Jesus, Growing as a Community, Becoming Trusted Neighbours" in our church's youth ministry.

Kortright is an active church in Guelph, with a diverse and friendly community.

Coordinator of Youth Ministry Responsibilities

Ministry

- Organize, plan, and implement weekly gatherings while fostering an environment where youth can have fun, relax, and learn.
- Fostering and nurturing relationships with the youth in weekly gatherings, Sunday mornings and outside of regular group meeting hours (when appropriate).
- Recruiting, training, and supporting/supervising volunteers and leaders.
- Reviewing, assessing, and recommending to the Session the best curriculum for our youth ministry. Implementing the curriculum.
- Facilitate and encourage youth to engage in Sunday morning church-wide gatherings.
- Developing a framework for what youth will learn and receive through their time from junior youth to senior youth.
- Working with the Coordinator for Children's Ministries as needed to provide consistency in the vision for family ministry.
- Designing and implementing ways to connect with and serve youth in our broader neighbourhood and city.
- Connecting with and encouraging KPC families as they provide spiritual formation for their youth at home.
- Being an active member of the staff team

Administration

- Designing and implementing regular communications with youth, parents, and families
- Keeping attendance and other records such as yearly, monthly, and one-time forms up to date, properly organized, and readily accessible
- Write semi-regular staff reports for Kortright Church's elders

- Ensure youth ministry activities comply with KPC's Leading with Care requirements and other applicable safety policies, in coordination with church leadership.
- Support the implementation of Leading with Care within youth ministry, including orientation, education, and ongoing guidance for youth ministry leader teams and helpers.
- Administering the budget for youth ministry
- Other duties as assigned.

Skills and attributes:

- Passionate follower of Jesus Christ with knowledge of the Bible.
- Demonstrated spiritual and emotional maturity along with integrity of character. Able to sign Kortright's Code of Conduct for Teachers and Leaders.
- Committed to Kortright's mission.
- Team developer, who effectively motivates others and delegates responsibility
- Excellent organizational skills: detail oriented with ability to follow through
- Strong communication and people skills
- Ability to take initiative
- Experience in working with youth in a ministry context.
- Vulnerable sector police check.

Reporting and Oversight

- The Coordinator of Youth reports to the Pastor of Worship and Outreach or as assigned.
- Attend staff meetings.
- Serve on advisory teams as required.
- Consult with elders as needed.

Applying for the position

To apply for the position, please send your resume and a cover letter saying why you want to work in youth ministry, along with the names and contact information of two references to justin@kortrightchurch.org. KPC is committed to an accessible recruitment process. Applicants requiring accommodation during the hiring process may contact us to make appropriate arrangements.